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USHAKA MARINE WORLD INVITES ELIGIBLE AND ACCREDITED SERVICE PROVIDERS TO SUBMIT A WRITTEN QUOTATION ON THEIR OFFICIAL LETTER HEAD FOR THE GOODS/SERVICES REQUIRED AS STIPULATED IN THIS REQUEST FOR QUOTAION.

1. RFQ910 AW 21042021
2. DESCRIPTION: Supply & Deliver Paper Shredding Equipment for UMW

Invitation date	10 th June 2021
Closing date	17 June 2021
Closing time	11:00
Documents are obtainable from	uShaka Marine World & eThekwini Website
Submission of RFQ	Sealed RFQs addressed to the PROCUREMENT DEPARTMENT and marked with the Number RFQ910 AW 21042021 - Supply & Deliver Paper Shredding Equipment for UMW to be placed in the Tender Box <u>located in the reception, uShaka Marine World</u> , (and not any other department), no later than: 17/06/2021 at 11:00
Technical enquiries (end user)	Khule Dlamini; Tel: 031-328 8285 , eMail: itsupport@ushakamarineworld.co.za
Procedural enquiries (Supply Chain management/Procurement)	Antonette Musquin; Tel: 031-328-8227; eMail:awilson@ushakamarineworld.co.za

3. COMPULSORY RETURNABLE DOCUMENTS:

Failure to submit any of the below mandatory documents will lead to disqualification

• A Valid Tax Clearance Certificate /SARS PIN NO	Yes	No
• A current BEE status certificate/ Sworn Affidavit	Yes	No
• Central Supplier Database Registration (CSD) MAAA no.	Yes	No
• Fully completed and signed declaration of Interest Forms (MBD 4)	Yes	No
• At least three contactable customer reference letters where similar products/services were provided in the last 3 years.	Yes	

In compliance with the Municipal Finance Management Act (MFMA) no 56 of 2003 and its municipal supply chain management regulation 14, eThekwini municipality hereby requests all suppliers of goods and services to apply to be registered on its supplier database via the National Treasury's Central Supplier Database. Failing to register on the National Treasury's Central Supplier Database with result in your business being non-compliant with the legislation and as a consequence will not be permitted to transact with eThekwini Municipality.

After successfully registering on the Central Supplier Database, suppliers are to ensure that they are also registered on the eThekwini Vendor Portal on www.ethekwinivendor.durban.gov.za and must ensure that all supporting documentation is provided.

Please ensure you have registered your company, failing which any quotations submitted will unfortunately not be considered until such time as the legislation has been adhered to



4. Our Requirements

REQUIREMENT		
<u>Our Requirements</u>	Specification	Quantity
<u>Our Requirements</u>	<ul style="list-style-type: none"> • Throat width: 310mm • Security level DIN 66399: P-2 O-2 T-2 E-2 • Security level DIN 32757: 2 • Shred size: 5,8mm straight cut • Paper Capacity*: 30-32 A4 70gr; 24-26 A4 80gr • Shreddable material: Paper, Credit Cards & Credit Cards with chip, CDs/DVDs • Speed: 0,07m/sec • Noise level (idle/shredding): 55 dba • Voltage: 230 Volt • Power: 600 Watt • Waste bag capacity: 110 liters • Dimensions (WxDxH): 53x43x92cm • Net Weight: 37kg 	1
<u>Our Requirements</u>	<ul style="list-style-type: none"> • Shreds paper, CD's & credit cards. • Auto shred 75 sheets. • Shred Capacity: 6 Sheets, Micro cut 3*9mm. • Security Level: P4 (High Security). • 15min continuous run time. • Auto on / off / reverse. • Overload protection. • Staple friendly. • 23 Litre waste bin. • 210 Watt motor 	8

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	<ul style="list-style-type: none"> Noise level 60dB. Auto Feed Size: 370 x 265 x 492mm 	
<u>Our Requirements</u>	<ul style="list-style-type: none"> Shreds paper, CD's & credit cards. Shred capacity: 12 Sheets, Cross cut 5*38mm. Security Level: P4 (Medium Security) 2 min continuous use. Auto on / off / reverse. Overload protection. Staple friendly. 16 Litre waste bin. 220 Watt motor. Noise level: 68dB. Size: 421 x 200 x 386mm. 	3
<u>Our Requirements</u>	<ul style="list-style-type: none"> Shreds paper & credit cards. Shred capacity: 8 Sheets, Cross cut 5*34mm. Security Level: P4 (Medium Security) 2min continuous use. Auto on / off / reverse. Staple friendly. 16 Litre waste bin. 220 Watt motor. Noise level: 72dB. Size: 320 x 190 x 366mm. 	4

5. RFQ RESPONSE FORMAT

Item	Quantity	Unit cost	Total
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1. Heavy duty shredder	1	R	R
2. Semi-Heavy duty shredder	8	R	R
3. Medium office shredder	3	R	R
4. Small office shredder	4	R	R
Sub-total			R
VAT @15%			R
Total Monthly Cost			R
Total Annual Cost			R

Prospective service providers are encouraged to contact the IT department IN WRITTING should they require any further clarity on the RFQ.

NB: All quotes to be dropped off at uShaka Reception and no quotes will be accepted via email.

6. EVALUATION PROCESS

The procedure for evaluation of responsive Offers will be in accordance with the DMTP's current SCM Policy and the Preferential Procurement Policy Framework Act (5 of 2000), and the Preferential Procurement Policy Framework Act Regulations (January 2017).

7. THE ADJUDICATION PROCESS

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Evaluation points for price and preference will only be calculated for Bidders who comply with the contractual and technical specification, and if applicable, have attained the minimum Functionality Score as stated in the RFQ

Criteria	Max. Points Scoring
Price	80 Points
Price	80
Empowerment:-	20 Points
Empowerment Status of the Company	20
Total Points (Max.)	100

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