



31 MAY 2021

PUBLIC NOTICE FOR SUBMITTING/COLLECTING TENDER DOCUMENTS

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Your attention is drawn to the following when collecting or depositing tender documents during Covid-19 Alert Level 2:

1. Please note that the Civic Centre only has 2 entrance points during alert Level 2:
 - a) By the escalators on the ground floor;
 - b) On the deck above the escalators by the taxi rank.

2. All those visiting the Civic Centre will be screened and details recorded prior to being allowed access in to the building.

3. You are required to wear a mask before entering the building and maintain social distancing as per COVID-19 regulations.

4. All prospective bidders must immediately alert the security officer on duty of their intent to submit/collect a tender document, upon arrival at the Civic Centre.

All potential bidders are requested to take cognisance of the below clause/s as stipulated in the Tender document:

*Tenders must be properly received and deposited in the designated tender box (as detailed on the front page of the tender document) **on or before the closing date and before the closing time**, in the relevant tender box at the Tender & Quotation Boxes Office situated on the 2nd floor, Concourse Level, Civic Centre, 12 Hertzog Boulevard, Cape Town.
The City of Cape Town shall not consider tenders that are received after the closing date and time for such a tender (late tenders).*

Yours faithfully,

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For: Basil Chinasamy
Director: Supply Chain Management