

Technical Evaluation for office cleaning

Factors	Weight	
The number of years of experience doing the cleaning activities with reference letters (for the company).	Between 1 & 2 years =10 % Between 2 & 3 years = 20% Above 3 years =30%	30%
Qualifications of Site Manager grade 12/N3 with Cleaning experience	Grade 12/N3 with no experience=5%, Grade 12/N3with1-2yrs exp= 15%, Grade 12/N3with3yrs or more=20%	20%
Qualifications of Safety Officer	Any recognisable safety qualification=10%, Samtrac=20%, National Diploma= 30%	30%
Indication of human resources management (staff compliment) e.g. when an employee is on maternity leave, long sick leave, resignation, contingency etc.	No indication=0, Indication of work continuity indicated=20%	20%
		100%

Threshold

The threshold on the technical evaluation criteria is 70 %. Suppliers / Service providers would be deemed technically unacceptable if they score less and will thus not be evaluated further.